



## BECOMING AN ABC DIRECTOR

As you consider submitting an application to serve on ABC of Metro Washington's Board of Directors, it's important to understand the role of a Director and the personal benefit you'll derive from serving as an ABC leader. It is a rewarding experience to serve. Board service is an excellent opportunity to enhance your personal and professional leadership development skills as well as give back to the community by contributing to the advancement of the merit construction industry.

If elected, your position will not be an honorary one. As a Board member, you must lead by example and make a personal commitment to build a stronger Metro Washington Chapter, a stronger National ABC and a stronger merit construction industry.

If elected, you must be willing to invest the time, energy and financial resources necessary to maintain visibility in, and support of, ABC's activities. You must be able to make decisions on the basis of what is best for ABC and its members, and not solely on how your actions will affect you or your company.

You will have to be familiar with and abide by the Association's bylaws, strategic plan, budget, goals, policies and related documents that govern the way the Chapter operates. You will consider our industry's and members' needs, challenges and suggestions in order to make quality decisions on ABC's strategic direction. And, once decisions have been made, you will be expected to support our committee volunteers and staff as they work to implement the necessary programs.

## BOARD MEMBER ROLES AND RESPONSIBILITIES

As a Director who leads by example, you will be expected to:

- Support ABC's merit construction philosophy and mission
- Exercise the Duty of Care (take reasonable care when making decisions); the Duty of Loyalty (remain faithful and loyal to the organization); and the Duty of Obedience (remain obedient to ABC's central purposes and respect all laws and legal regulations)
- Establish strategic direction and goals that will guide the Association

- Develop policies and ensure they are carried out by Board members, committees and staff
- Ensure there is adequate funding to achieve the Association's goals and that money is responsibly spent
- Actively participate in the Association's Political Action Committees (PACs)
- Attend and actively participate in all scheduled Board of Directors meetings
- Attend the monthly networking events and programs, as well as the annual strategic planning conference
- Engage in member recruitment and retention activities
- Serve as a liaison between the Board and an assigned committee

#### TERMS (January 1-December 31)

##### Directors:

- 1<sup>st</sup> term: 1 year
- 2<sup>nd</sup> term: 2 years
- 3<sup>rd</sup> term: 2 years
- Directors are term-limited after 5 consecutive years in office

##### Treasurer:

- 3-year term
- term-limited after 2 consecutive 3-year terms (total of 6 years)

##### Executive Committee:

- 1-year terms
- Secretary – 1 year
- Vice Chair – 1 year (additionally serve on the CraftMasters Training Trust Board of Trustees)
- Chair – 1 year (additionally serve on the CraftMasters Training Trust Board of Trustees)
- Past Chair – 1 year (additionally serve as Chair of the CraftMasters Training Trust Board of Trustees)